



Thursday, July 13, 2023  
Tinley Park Convention Center  
18451 Convention Center Drive  
Tinley Park, Illinois

## Registration Cancellation/Change of Attendee Form

**Cancellation Policy** – If you need to cancel your registration, complete the Registration Cancellation/Change of Attendee Form and return it to ISAC via email to [isac.collegechangeseverything@illinois.gov](mailto:isac.collegechangeseverything@illinois.gov). Refund requests will be honored if they are received by ISAC no later than 5 pm Central Time, Friday, June 30, 2023.

**Change of Attendee** – If someone will be attending the conference in your place, please print and complete the Registration Cancellation/Change of Attendee Form and fax it to 847-831-8508 or email to [isac.collegechangeseverything@illinois.gov](mailto:isac.collegechangeseverything@illinois.gov) by 5 pm Central Time, Wednesday July 5, 2023. After July 5, your replacement will need to bring the completed form to the conference.

### CANCELLATION

Name of registrant to be cancelled:

\_\_\_\_\_

First Name

Last Name

Institution/Organization:

\_\_\_\_\_

Address:

\_\_\_\_\_

City:

State:

ZIP Code:

\_\_\_\_\_

Phone: ( )

Email:

\_\_\_\_\_

Area Code

### CHANGE OF ATTENDEE

Name of previously registered attendee:

\_\_\_\_\_

First Name

Last Name

Title:

\_\_\_\_\_

Institution/Organization:

\_\_\_\_\_

Address:

\_\_\_\_\_

City:

State:

ZIP Code:

\_\_\_\_\_

Phone: ( )

Email:

\_\_\_\_\_

Area Code

Name of new attendee:

\_\_\_\_\_

First Name

Last Name

Title:

\_\_\_\_\_

Institution/Organization:

\_\_\_\_\_

Address:

\_\_\_\_\_

City:

State:

ZIP Code:

\_\_\_\_\_

Phone: ( )

Email:

\_\_\_\_\_

Area Code

Email this form to: [isac.collegechangeseverything@illinois.gov](mailto:isac.collegechangeseverything@illinois.gov)

Please retain a copy for your records